

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"

PUBLIC MEETING OF THE BOARD OF EDUCATION

Welcome to this public meeting of the Board of Education of the Roosevelt Union Free School District. The Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools operate, their goals and objectives.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3-year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Centennial Avenue Elementary School, Ulysses Byas Elementary School, Washington-Rose Elementary School, Roosevelt Middle School, Roosevelt High School, and Central Administration.

The members of the Roosevelt Board of Education are:

Robert Summerville, President

Willa Scott, Vice President

Charlena H. Croutch, Trustee

Wilhelmina Funderburke, Trustee

Alfred T. Taylor, Trustee

The District Clerk is Lenore Pringle.

The Interim Superintendent of Schools is responsible to the Board of Education for the day-by-day operation of the schools in conformance with policies, which have been established by the Board of Education. The Interim Superintendent of Schools is Marnie Hazelton.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, each individual addressing the Board is requested to state his/her name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, and 240 Denton Place, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
--

www.rooseveltufsd.org

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

ACTION MEETING**ROOSEVELT HIGH AUDITORIUM THURSDAY, MARCH 31, 2016**

3:00 p.m. (Meeting convenes with anticipated adjournment into Executive Session)

7:00 p.m. (Meeting convenes in Public Session)

“We are Educating the Whole Child”

I. CALL TO ORDER

Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent_____	Present_____
Willa Scott	Absent_____	Present_____
Charlena H. Croutch	Absent_____	Present_____
Wilhelmina Funderburke	Absent_____	Present_____
Alfred T. Taylor	Absent_____	Present_____

ALSO IN ATTENDANCE:

Lenore Pringle	Absent_____	Present_____
Marnie Hazelton	Absent_____	Present_____
Dr. Robert Brisbane	Absent_____	Present_____
Greg Hamilton	Absent_____	Present_____
Dr. Joan Lange	Absent_____	Present_____
Lyne M. Taylor	Absent_____	Present_____
Michele Van Eyken	Absent_____	Present_____

III. MOTION TO CONVENE IN EXECUTIVE SESSION **TIME:** _____

For discussing the following:

- Matters of personnel concerning “negotiations, discipline of a particular employee (s). Health and Wellness and personnel legal advice ”

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

IV. CALL TO ORDER **TIME:** _____**V. MOTION TO RECONVENE IN REGULAR SESSION**

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

VI. PLEDGE OF ALLEGIANCE**VII. SUPERINTENDENT’S REPORT**

- Grants and Funded Programs ~ *Desmond Poyser, Director*
- Budget Workshop Series #5 ~ *Lyne M. Taylor, Assistant Superintendent of Business*

VIII. INDIVIDUAL ACTION ITEMS *pages 5-11*

- A. Organizational Items**
 - 1. Adoption of Policy 7513 and 7521
 - 2. 1st Reading Policy 8721
 - 3. Approval of Board Minutes
- B. Curriculum and Instruction**
 - 1. Approval of CSE Minutes
- C. Business**
 - 1. Warrants
 - 2. Treasurers Report
 - 3. Claims Audit Report
 - 4. Year End Internal Audit
 - 5. Donation –Krakauer Baby Grand Piano
 - 6. Receipt of Funds –Rebate from PSEG
 - 7. Budget Amendment
 - 8. Health and Welfare Services
- D. Human Resources & Professional Development**
 - Schedule A: Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule E: Substitute Teachers
- E. School Services**
 - 1. Use of Facilities

IX. CONSENT AGENDA ITEMS *pages 12-13*

- A. Organizational Item**
- B. Curriculum and Instruction**
 - 1. Out of State Overnight (Senior) Field Trip
- C. Business** *No Items*
- D. Human Resources & Professional Development**
 - Schedule B: Classified Staff Resolutions
 - Schedule G: Field Placement

Supplemental Agenda *pages 15-17*

- X. FROM THE PUBLIC ON ACTION ITEMS ONLY PLEASE USE THE COMMENT CARDS**
*(Members of the public who wish to comment or inquire regarding an **ACTION Item** appearing on the meeting agenda are ask to complete a public comment card. The card should be submitted to the District Clerk prior to the point in the meeting at which the item is called.)*

INDIVIDUAL ITEMS FOR ACTION**A. ORGANIZATIONAL ITEMS****1. POLICY 7513/ 7521 UPDATE ADOPTION – ADMINISTRATION OF MEDICATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the Adoption of the “revisions” to Policy 7513 – Administration of Medication.
- b. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the Adoption of the “revisions” to Policy 7521 – Administration of Medication.

ITEM TABLED DECEMBER 17, 2015 – PENDING FURTHER DISCUSSION

MOTION TO UNTABLE

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

2. POLICY 8271– INTERNET SAFETY/INTERNET CONTENT FILTERING

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby acknowledges the 1st Reading to Policy 8271 Internet Safety/Internet Content Filtering.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

3. APPROVAL OF BOARD MINUTES

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following months:

*February 11, 2016 ~ Planning Meeting
 *February 25, 2016 ~ Action Meeting
 *February 29, 2016 ~ Emergency Meeting

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of February 2016.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

C. BUSINESS**1. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for **DECEMBER 2015** as approved by the Claims Auditor.

FUND NAME	FUND	NOVEMBER
General Fund	Fund A	2,455,274.63
Federal/State Grants	Fund F	48,804.94
Capital Projects	Fund H	110,699.98
Cafeteria	Fund C	378,365.76
Trust and Agency	Fund T & A	513,100.18
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	No Payment Due

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

2. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for **DECEMBER 2015**.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

3. CLAIMS AUDITOR'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor's Report for **DECEMBER 2015**.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

4. INTERNAL AUDIT FOR YEAR ENDED JUNE 30, 2015

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby accepts the 2014-2015 Risk Assessment (Internal Audit Report) from Nawrocki Smith, LLP.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

5. DONATION - KRAKAUER BABY GRAND PIANO

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby accepts the donation of a Krakauer Baby Grand Piano, with an approximate value of \$2,000.00. The piano will be used in the Middle School's expanding Music Program.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

6. RECEIPT OF FUNDS – REBATE FROM PSEG LONG ISLAND ELECTRIC COMPANY

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby accepts a rebate check in the amount of \$6,020.00 from PSEG Long Island Electric Company.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

7. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves amending the 2015-2016 school budget in the amount of \$6,020.00. This amendment is funded by a rebate received from PSEG Long Island Electric Company to cover a portion of the lighting upgrade at Washington Rose School.

Appropriation Code	Description	Total
A1621.462-09-0000	Maintenance of Plant	\$6,020.00
Total		

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

8. HEALTH AND WELFARE SERVICES

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the 2015-2016 Health and Welfare Services contracts for Roosevelt students attending private and parochial schools, and authorizes the Board President to execute same, pursuant to the not to exceed amounts listed below:

School	# of Students	Cost per Student	Total Cost
Baldwin	12	1,262.50	15,150.00
Bellmore	3	1,055.29	3,165.87
East Rockaway	3	1,296.00	3,888.00
Farmingdale	1	1,020.28	1,020.28
Freeport	7	798.68	5,590.76
Garden City	5	937.34	4,686.70
Half Hollow Hills	3	926.38	2,779.14
Hempstead	3	817.00	2,451.00
Hicksville	43	647.74	27,852.82
Jericho	7	1,069.79	7,488.53
Lynbrook	1	1,104.89	1,104.89
Malverne	8	957.00	7,656.00
Manhasset	6	1,134.00	6,804.00
New Hyde Park	2	1,050.63	2,101.26
North Merrick	2	1,229.00	2,458.00
Rockville Centre	2	1,233.54	2,467.08
Syosset Central	2	886.62	1,773.24
Uniondale	62	646.34	40,073.08
Valley Stream	1	1,116.82	1,116.82
West Hempstead	7	1,055.38	7,387.66
Westbury	7	807.49	5,652.43
TOTAL			\$152,667.56

Appropriation in Budget: A2815.448-09-0000

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the leave request of the following certified staff members:

Name: Brisbane, Robert
Position: Assistant Superintendent for Human Resources and Professional Development
Location: Central Administration
Effective: Paid Leave February 12, 2016/Intermittent
Reason: FMLA/Family Member

Name: Charles, Nicole
Position: Speech Teacher
Location: Roosevelt MS
Effective: Paid Leave October 8, 2015/Intermittent
Reason: FMLA/Family Member

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

2. SETTLEMENT AGREEMENT

- a. **RESOLVED**, on the recommendation of the Interim Superintendent of Schools, the Board of Education hereby approves a Settlement Agreement (“Agreement”) between the Board of Education and the Roosevelt Teachers’ Association to resolve the Grievance and Arbitration pertaining to AAA Case No.: 13-20-1300-2308, and hereby authorizes the President of the Board to execute said Agreement on behalf of the board.

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

SCHEDULE B**CLASSIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed

1. CLASSIFIED STAFF APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following classified staff members:

Name:	Hoe, Katia
Appointment:	Probationary
Position:	Teacher Aide
Replaces:	David Solomon
Location:	Washington Rose ES
Effective:	March 29, 2016
Probationary Period:	March 29, 2016-September 28, 2016
Salary:	\$21,626.00 (pro-rated)

Appropriation in Budget: A2250.163-09-0000

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

SCHEDULE E**SUBSTITUTE TEACHER****1. SUBSTITUTE TEACHER**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the appointment of the following substitute teachers. The non-certified rate of pay is \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
Noel, Khalema	\$90.00
Bigelow, Gina	\$90.00

Appropriation in Budget: A2110.140-09-0000 (General Fund)

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

E. SCHOOL SERVICES**1. USE OF FACILITIES**

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the Use of Facilities request form for the PAL to use the Athletic Complex on Saturday's and Sundays between March 5, 2016 and June 12, 2016. Charges per Regulation 3280 total \$5,460.00 include 15 Sunday's of field use @ \$175/day totaling \$2,625.00 and overtime costs of \$2,835.00 (\$31.50/hour, 6 hours per day for 15 Sundays).

**ITEM TABLED JANUARY 28, 2016 – PENDING FURTHER DISCUSSION REGARDING
PAST DUE BALANCE**

MOTION TO UNTABLE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

CONSENT AGENDA ITEMS**A. ORGANIZATIONAL ITEMS *No Items*****B. CURRICULUM & INSTRUCTION****1. OUT OF STATE- OVERNIGHT (SENIOR) TRIP**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the overnight field trip for Roosevelt High School Seniors to Pine Grove Resort Ranch, Kerhonkson, NY, from Friday, May 20, 2016 to Sunday, May 22, 2016 at no cost to the District

C. BUSINESS *No Items***D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT****SCHEDULE B****CLASSIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed

1. CLASSIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the leave request of the following classified staff members:

Name:	Battle, Diane
Position:	Senior Typist Clerk
Location:	Central Administration
Effective:	Paid Leave/March 10, 2016-March 18, 2016 Unpaid Leave/March 21, 2016-May 6, 2016
Reason:	FMLA/ Medical

SCHEDULE G**FIELD PLACEMENT**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following Adelphi University student observers at Centennial ES for the 2015-2016 school year.

Name
Colon, Corrina
Consiglio, Amanda
Waisne, Caitlin
Zhao, Vicky

- b. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following counseling student and student intern at Ulysses Byas for the 2015-2016 school year.

Name
Potter, Brien

MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA

- a. **BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

XI. QUESTIONS FROM THE PUBLIC ON -PLEASE USE THE COMMENT CARDS

(Members of the public who wish to comment or have district concerns are ask to complete a public comment card. The card should be submitted to the District Clerk prior to the point in the meeting)

XII. ADJOURNMENT

TIME: _____

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

Next Board Meeting (PLANNING)

Date: APRIL 7, 2016

Time: 5:00 pm

SUPPLEMENTAL AGENDA**C. BUSINESS****1. BUDGET TRANSFER**

- a. **BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the following budget transfer:

TRANSFERRED FROM					TRANSFERRED TO		
Account Code	Description	Beginning Balance	Transfer Amount	Ending Balance	Account Code	Description	Transfer Amount
A1620.161-09-0000	Operation of Plant-Salaries-Non Instructional	\$ 50,270.01	\$ 25,000.00	\$ 25,270.01	A1621.462-09-0000	Maintenance of Plant-Building Repairs	\$ 25,000.00
TOTAL			\$ 25,000.00				\$ 25,000.00

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

1. SETTLEMENT AGREEMENT

- a. **RESOLVED**, on the recommendation of the Interim Superintendent of Schools, the Board of Education hereby approves a Settlement Agreement (“Agreement”) between the Board of Education and the Roosevelt Teachers’ Association to resolve the Grievance and Arbitration pertaining to AAA Case No.: 01-14-0002-2620, and hereby authorizes the President of the Board to execute said Agreement on behalf of the board.

MOTION BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

SCHEDULE B

CLASSIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed

2. CLASSIFIED STAFF TERMINATION

- a. BE IT RESOLVED**, that upon the recommendation of the Interim Superintendent, the Board of Education hereby approves the termination of the following classified staff member:

Williams, Daniel
Position: Security Aide
Location: High School
Effective: April 1, 2016

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SUPPLEMENTAL AGENDA -B

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A

CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF DISCIPLINE

- a.** WHEREAS the Interim Superintendent of Schools has preferred charges against the employee named in Executive Session and listed on Confidential Attachment “A” pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Interim Superintendent of Schools;

BE IT RESOLVED that the employee named in Executive Session will be suspended with pay effective immediately, pending a hearing on the charges and the final determination thereof.

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____